

Vacancy Posting Notice

Job Title: Elementary Teacher (Part time Only) One position-4K-3 Flex

Program Name: JEDI Virtual School

Location: CESA 2 Innovation Center Suite 219

Whitewater, WI 53190

Program Director: Dr. Leslie Steinhaus, Director

Start Date: August 2018

Starting Wage: \$ \$170.00 per student per semester

Qualifications and Experience:

1. **Bachelor's Degree or Higher from an accredited college or university. Masters Degree preferred.**
2. **Certification as required by the State of Wisconsin in the field of assignment.**
3. **Other professional and personal qualifications as deemed necessary for acceptable fulfillment of assigned responsibilities.**

Job Description: Elementary—Online Teaching—(Part time, year around)

This Part time position requires delivering the content for the following grades: 4K-3—in an online environment to meet the needs of students.

Essential Duties:

1. Establish and communicate clear objectives for all learning activities.
2. Deliver instructional activities that facilitate online learning experiences
3. Provide a variety of learning materials and resources for use in educational activities, as needed.
4. Identify and utilize different instructional resources and methods to support the learning needs of students at varying levels of progress.
5. Evaluate student performance and development.
6. Assign and grade class work, tests, and assignments as appropriate.
7. Provide appropriate feedback on student work.
8. Monitor and encourage individual student progress.
9. Prepare required reports on students as needed
10. Participate in JEDI meetings and professional development activities as appropriate.

11. Stay current with most recent developments in appropriate subject area as initiated by the school.
12. Foster and maintain effective communication with parents and/or guardians.

Skills Required: Ability to communicate online, comfortable with technology and learning management systems, working with variety of student academic abilities, ability to engage students, flexible and willingness to reach out and respond to students in a timely manner.

How to apply: Send Resume to: Leslie Steinhaus—lmsjedi@cesa2.org

Application Deadline: May 7, 2018

Approved: Leslie Steinhaus, JEDI Director

Date: April 15, 2018

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